

MC meeting minutes

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Date: 24th October 2018, Brussels, Belgium.

14:00: Martin Schlerf (AC) and Jochem Verrelst (vAC) present the Action and WPs.

14:30: Election of Key Leadership Positions

The MC approves to have more than one vice-leader in each key position. Vice-leaders could replace Leaders after an undefined period within the action.

The MC approves the following positions (Leaders are underlined):

- WG1 Leader & Vice- Leaders: M. Pilar Cendrero-Mateo & Javier Pacheco-Labrador & Paula Matos
- WG2 Leader & Vice-Leaders: Lammert Kooistra & Helge Aasen & Jean-Louis Roujean
- WG3 Leader & Vice-Leaders: Miriam Machwitz & Uwe Rascher & Marlena Kycko & Kyriacos Temistocleous.
- WG4 Leader & Vice-Leaders: Andreas Hueni & Laura Mihai & Bruna Oliveira
- STMS & Training Schools Coordinator Leader and Vice-Leaders: Enrico Tomelleri & Leonidas Toullos & Christiaan van der Tol & Radoslaw Juszcak & George Petropoulos & John Connolly
- Science Communication Manager Leader and Vice-Leader: Karolina Skakowska & Zeljka Loncaric
- Action Point 1 (Helge Aasen): Provide table (e.g., google docs) so that MC members can assign to WGs

Core Group definition

MC approves to have a Core Group.

MC defines the Core Group as follows:

- AC, vAC, WG leaders, STMS&Training Coordinator, ScienceComManager and the WebMaster.
- Local Organizers could get into the core group
- The Core Group is open to participation by volunteering or being suggested
- It prepares the list of decisions/ideas to be approved by the MC

MC approves that the Grant Holder would hold the Website and receive the maintenance budget

15:30: Draft Work and Budget Plan GP1

Martin Schlerf presents the following activities, budget and dates for the GP1.

- MC-2: April 2019, Aveiro (PT)

- Core Group +WG1 (1 day) F-modelling Workshop + WG3 (0.5 days) Introduction & brainstorm meeting: 4/5 Feb. 2019 Brno (CZ)
- WG2 Introduction & brainstorm meeting: Dec 2018, Wageningen (NL)
- WG 4 Workshop “Radiometric Measurement Approaches”: 26-27 Nov 2018 Zurich (CH).
- 4 STMS and more expenses

It is discussed the suitability of some of the dates. Also, the budget needed to be corrected according to recent up-dates in the budget availability. Website payment could be a backup to spend money in GP-1.

The activity of the WG4 will be moved to March, November is too early, date will be communicated.

MC approves the budget and plan; however budget has to be updated and will be submitted to approval via E-vote.

Action Point 2 (AC): Update budget and date for MC-2.

AP 3 (AC): provide an updated (intermediate) budget in early spring

16:15: Logo

MC Approves option number 2

16:20: Miriam Machwitz presents the Senseco Website.

AP 4 (Miriam Machwitz): Provide website link to COST Office (Tania) once the website is online

16:30: Approval of Non-Cost Country applicants

The MC approves the participation of the following applicants. They become automatically observers. Since they were not in the proposal, they'll need to start the acceptance procedure into the COST system. They cannot be accepted or rejected by the MC.

- William Woodgate (AUS, CSIRO)
- Zybnek Malenovsky (AUS, Univ. of Tasmania)
- George Burba (USA, Li-COR and Water and Food Institute)

Action 5 (AC): Put Action observers and Action participants in e-cost

Action 6 (AC): For new observers and participants: Put CV on e-cost and initiate e-vote

17:10: Bruna Oliveira presents the MC-2 meeting venue and location in Aveiro.

A change in the original dates is proposed to avoid issues with the budget at the end of the GP-1

The MC approves to have the MC-2 on the 25-27 March 2019.

17:15: Martin Schlerf asks for future local organizers:

- Zoltán Nagy offers Szent István University , in Gödöllő nearby Budapest.
- John Connolly offers Dublin City University, Ireland.
- Kyriacos Temistocleous offers Cyprus, better in winter period.
- Paula Matos offers University of Lisbon.
- Leonidas Toullos offers Hellenic Agricultural Organisation "DEMETER" in Larisa.
- Tomáš Klouček offers Czech University of Life Sciences, Prague.

17:20: Helge Aasen suggest to pass a list to get on which WG each attendant is interested

Alasdair proposes that people who want to join the Action sends a CV and motivation letter, which are accepted or reviewed once a month.

17:25 Lars Eklundh suggest using internal communication tools such as Slacks. He offers to set it up or to help doing so. This could be handled by the Science Communication Manager.

AP 7 (Karolina Skakowska & Zeljka Loncaric and Lars Eklundh): Follow-up on setting-up an internal communication tool.