

## Open Call for STSM starting from June 2021



### Rules for application

- General rules are described in the [COST Vademecum](#). Here the only specific rules, as decided by the Action are outlined.
- Due to COVID-19, the duration of this Grant Period (GP) has been extended to October 2021. STSMs have a maximum duration of two months, all STSMs have to be **finalized prior to 15 October 2021**.
- STSM grants are a fixed contribution based on the budget requested by the applicant and the evaluation of the application by the STSM Committee. This grant will not cover all expenses; it is intended only as a contribution to the travel and subsistence costs of the participant. The grant amount will be fixed by the STSM Committee taking in consideration the budget request, the STSM objectives and the budget availability.

### Application procedures for an STSM, adapted to the Pandemic

The application should contain:

- The work plan (max. 2000 words). Including:
  1. Aim & motivation - Please explain the scientific and/or other motivation for the STSM and what scientific and/or other outcomes you aim to accomplish with the STSM.
  2. Proposed contribution to the scientific objectives of the Action.
  3. Techniques - Please detail what techniques or equipment you may learn to use, if applicable.
  4. Planning - Please detail the steps you will take to achieve your proposed aim.
- A short CV (2 pages).
- A letter of support from the Home Institution
- A letter of agreement by the host scientist to accept and supervise the applicant to the STSM host institution. This letter should also contain a brief outline of the COVID-19 safety measures at the hosting institute and an outline of the current situation in international travel for the two countries (exit-entrance rules, testing & quarantine rules). This document must be signed by both the applicant and host. It is of the interest and responsibility of the applicant and the host institution to take all necessary precautions.

To complete the online application form, you have to log in into e-COST and submit the required documents (<https://e-services.cost.eu/stsm/apply/new>).

### After the STSM

The grantee is required to submit a short scientific report together with the host scientist's approval, within 30 days after the end date of the STSM but not later than 15 October 2021. The template report can be found in the eCOST system.

The STSM Committee is responsible for approving the scientific report. **The failure to submit the scientific report within the above terms will effectively cancel the grant.** Once approved, payment of the STSM grant will be made by bank-to-bank transfer to the grantee.

NOTE: For the period of the STSM, neither the Grant Holder of the Action, Management Committee of the Action, etc., nor the COST Office may be considered as the employer of the grantee, and grantees must make their own arrangements for all health insurance, travel insurance, social security, personal security, and pension matters as may be needed and appropriate to the grantee.